

Financial Analyst

We have a dynamic team who are highly motivated to provide exceptional support to our lawyers and clients. We are currently recruiting for a full time Junior Financial Analyst to join our team in the Edmonton office.

Position Overview:

Reporting to the Sr. Accountant & Data Analyst, the primary focus of this role is to support month end activities, accounts payable and data analytics/reporting. This role would actively participate in the Finance and Accounting team's continuous improvement initiatives.

Job Responsibilities:

- Analyze actual cost data versus budget and report on trends and variances
- Communicate and collaborate with departmental leaders to stay abreast of spending, budgeting, reports, and evaluation
- Assist with calculation of overhead costing rates and their allocation across the practice groups
- Analyze and interpret financial results for the practice groups
- Participate in the forecasting and budgeting processes, as well, monitor variances between actual results and the budget on a periodic basis
- Prepare monthly journal entries such as sales and cost accruals, deferred revenue adjustments to ensure accuracy and completeness of financial results
- Help prepare audit working papers and respond to audit enquiries
- Participate in the upgrades/version releases of respective reporting tools, as well as system amendments/enhancements required to facilitate new/modified reporting requirements. In connection with this effort, assist in user acceptance testing and after care post deployment
- Support reporting tool development across the firm
- Assist in identifying operational process improvements
- Assist in integrating and streamlining the reports under the team's responsibility
- Ensure delivery of all financial data/reporting in a timely manner from the team members
- Ensure that the quality controls are defined and properly designed
- Other finance related tasks as and when assigned

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Our Ideal Candidate:

- Demonstrates sound analytical thinking, planning, prioritization, and execution skills
- Possesses a strong attention to detail and a high degree of accuracy
- Demonstrates a high level of integrity, confidentiality, and accountability
- Can work efficiently as a part of a team as well as independently with minimum supervision
- Is able to effectively communicate both verbally and in writing
- Possesses strong analytical and problem-solving skills
- Is self-motivated, results-oriented with a focus on delivering high quality work

Key Qualifications and Education:

- Has 1 to 3 years of relevant experience
- University degree in Finance, Accounting, Business Administration or Data Analytics
- Plans to pursue CPA or similar designation would be considered an asset
- Passion for leveraging technology in system development and process optimization
- High level of proficiency with Microsoft Office productivity suite, especially Excel and Power BI

What you will find at McLennan Ross:

- A highly professional environment that is built on a strong culture and spirit of teamwork
- Proven high quality of service and commitment to our clients and each other
- Competitive compensation and benefits package

Career Package:

We offer a challenging and progressive work environment together with an excellent and competitive salary/benefits package commensurate with qualifications and experience.

Qualified and talented candidates may submit their resume via email and include a cover letter to include some career highlights that demonstrate a strong fit to our requirements to:

McLennan Ross, Human Resources
Suite 1900, 600 3rd Avenue SW
Calgary, AB T2P 0G5
E-mail: CalgaryHR@mross.com

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About McLennan Ross:

At McLennan Ross, you will find a community of people who are passionate about the work we do and who genuinely value and support one another. While we foster a team approach, we also value the diverse contributions and individuality of all our members.

With a shared commitment to excellence, we make a national impact through our work with clients across Canada. Our lawyers have been involved in numerous landmark cases, at all levels of the Canadian judicial system, including the Supreme Court of Canada. Many of our cases have profoundly affected the legal framework in which many businesses operate today.

Our open-door policy means you will benefit from a strong support base. It is our deep-seated belief that through continuous collaboration, we are not only providing our clients with the best possible service, we are cultivating an environment where everyone has the opportunity to learn and grow.

As a firm, we are defined by our values. They drive us. They inspire us. They inform everything we do.

Our Values:

1. Unrivaled Client Focus

Our client experience is second to none. We strive for excellence in Law and are always looking for creative, practical solutions to get the best results for our clients and the firm.

2. Passionate and driven

We're all in! We are passionate about the work we do and are driven by results.

3. Genuine and approachable

We are unpretentious and no one calls us stuffy. We welcome diversity and know that we are better together.

4. Make a difference

We care about our clients, our community and each other and we want to make a difference in the lives of those around us.

Visit us online at mross.com.